



## Event/Volunteer Mobilization Intern

### Why Join Us?

Join a rapid growing Volunteer Management Team to support two large outreach initiatives in summer 2017:

- Step Into My Shoes outreach for families with children under age 12 – planning, recruiting volunteers and implementation days/week.
- Implement a new 'Act for Compassion' Youth Service Impact Program. Responsible to plan, supervise and implement this event every Wednesday through the summer (HS Juniors - 75 students each week) to raise their awareness, lead and inspire participants to take action to serve the global poor.

### You will:

- Collaborate with our Tours Department and Volunteer Program staff to create effective volunteer recruitment strategy for our Youth Service Impact Day, implementing 10 groups over 10 weeks (75 people per group). Recruit, equip and train, inspire to take action.
- Collaborate with Volunteer Coordinator to staff, coordinate and execute 12 family outreach 'Step into My Shoes' events at the Compassion Headquarters.
- Be an active presence in the Volunteer Training & Communications Process as well as designing and carryout a communication plan to ensure volunteers know their shifts and responsibilities.
- Work with the Tours and Volunteer Managers to ensure an excellent customer experience for all participants.
- Provide clear expectations and training through a variety of communication methods to ensure successful participation for each event and provide feedback each week for real-time learning and improvement of programs. Write a Youth Impact Day summary of learnings for best practices.
- Create successful environments and reporting on the successes of the events to help participants feel fulfilled in their involvement.

### You have:

- Great External Communicator and enjoys teaching and leading/inspiring groups
- Enjoys working with diverse personalities (volunteers), leaders and children of all ages
- Strong communication and writing skills across multiple platforms (print, video, web, social media, etc.)
- Knowledge of marketing and development communications technique and theory
- Intellectual curiosity that drives you to seek insight
- Strong organizational skills, attention to detail, and good problem solver
- Good follow up and follow through – strong implementation able to coordinate groups
- Ability to take direction and work independently on assigned tasks

### You study:

- People or Project Management, Youth/Child Ministry, Marketing or Communications, Volunteer Management or related field of study